



Michaels Benefits

Choose the Coverage That's Right for You.

Open Enrolment is
June 3–June 14, 2024

Michaels Everything
to create
anything™

Open Enrolment June 3-14, 2024

Last October we moved to Canada Life for administration of the plans that supplement your provincial health coverage and provide additional financial protection (basic life coverage, AD&D Insurance, short-term and long-term disability).

This June we are offering an open enrolment period allowing full-time, benefits-eligible Team Members to elect medical and elect or drop dental coverage without evidence of insurability (EOI).

During this open enrolment period, you may also increase or decrease your long-term disability (LTD) coverage, add or remove dependants and select from a range of optional life insurance plans and critical illness coverages.

You are not required to take any action during this enrolment period. The benefit elections you have today will continue if you make no changes. During open enrolment, you can only drop medical completely for your family with proof you have gained other coverage. Changes you make during open enrolment will be effective July 1, 2024.



Need help registering or logging in with Canada Life?

Visit mycanadalifeatwork.com for some helpful info about signing in to your account. If you can't find the answer you're looking for, call Canada Life at 888-222-0775 weekdays from 8 a.m. to 8 p.m. ET.

Canada Life Group Plan Numbers

Any time you need to discuss your coverage with either a provider or directly with Canada Life representatives, you will need to provide the plan/policy numbers.

Your Michaels benefits are provided under the following policy numbers:

- * **180654** — Life, Accidental Death and Dismemberment, Short-Term Disability, Long-Term Disability, Health and Dental, Virtual Health (Consult+)
- * **180655** — Optional Life, Optional Accidental Death and Dismemberment and Optional Critical Illness
- * **52137** — Short-Term Disability (Full-time salaried Team Members only)

Make Your Decisions

You have a range of decisions during open enrolment, including:

- * **Medical and dental** — Cover yourself, your spouse/domestic partner and dependant children. You may also drop medical or dental coverage for your family. Note if you are looking to drop medical or dental for yourself, this will require a letter showing you have gained other coverage.
- * **Covering dependant(s)** — Add dependants to your medical and dental coverage without evidence of insurability (EOI).
- * **Optional employee and spouse life** — If you are not currently enrolled in optional employee and/or spouse life coverage, you can elect up to \$20,000 without EOI. If you are currently enrolled in optional employee or spouse life and want to increase your coverage amount, EOI is required.
- * **Optional AD&D** — You can enrol yourself or your spouse in up to \$250,000 of coverage without EOI.
- * **Certify your tobacco status** — Answer tobacco use questions to determine life insurance rates (applies to spouses/domestic partners as well)
- * **Critical illness coverage** — If you are not currently enrolled in critical illness insurance, you can elect up to \$30,000 in coverage without EOI. If you currently have critical illness coverage, EOI is required if you want to increase the amount.
- * **Long-term disability** — Change your level of long-term disability coverage — increasing your coverage from 40% to 60% will require EOI.

Visit Canada.MIKBenefits.com

Stop by the benefits website for more information about open enrolment options and check out all the benefits offered to Team Members. Use the QR code to get there even faster. Information is available in both English and French.



How to Enrol

Enrolling is easy. Just log on to **Workday** using single sign on. (If you are using a mobile device, access Workday through the mobile app.)

Once you are logged in, choose **View all Apps**, click on the **Benefits** app and your entire range of choices and plans will be available.

Select the benefit options you want for each plan, click **Save** to make sure your choices are recorded.

When you are done, click **Review and Sign** or **Save for Later**.

You **MUST** submit any changes you have made to finalize your choices.

Have questions?

Call **Team Member Services**
at 855-432-MIKE
(855-432-6453), Option 2.

A decorative background of red ribbons, likely for a craft or holiday-themed event.

Enrol Online by June 14, 2024

Michaels
Everything to create anything[®]

The Michaels Companies
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